Thunderbird 3

This tutorial will take you through the step by step process of setting up your Network Solutions email with Thunderbird 3. If you would like to see a video step by step click <u>here.</u>

- 1. With Thunderbird 3 open Click on the file menu and select new and click on mail account
- 2. Enter the following information:
- 3. Your Name: Enter your name as you would like it to appear in the "From" field of your outgoing messages.
- 4. Email Address: Enter your full mail address (e.g., john@example.com).
- 5. Password: Enter your password.
- 6. Click on continue
- 7. Thunderbird will attempt to find your email setting automatically if it fails
- 8. Enter in:
 - 1. User Name: Enter your full Network Solutions' Email Address.
 - 2. For your Incoming mail server (POP3): type "mail" followed by your domain name (e.g. mail.example.com)
 - 3. For your Outgoing mail server (SMTP): type "smtp." followed by your domain name (e.g. smtp.example.com)
- 9. Change your outgoing server setting to 2525 or 587 if you are with Verizon you should change your port to 587
- 10. Click the create account button to finish your email setup

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Thunderbird 2

This tutorial will take you through the step by step process of setting up your Network Solutions email with Thunderbird 2. If you would like to see a video step by step click <u>here.</u>

- 1. With Thunderbird 2 open Click on the tools menu and select account settings
- 2. Click the add account button
- 3. Select Email account and click next
- 4. Enter the following information:
 - 1. Your Name: Enter your name as you would like it to appear in the "From" field of your outgoing messages.
 - 2. Email Address: Enter your full mail address (e.g., john@example.com).
- 5. Click the next button
- 6. Make sure POP is selected and enter
- 7. For your Incoming mail server (POP3): type "mail" followed by your domain name (e.g. mail.example.com)

- 8. For your Outgoing mail server (SMTP): type "smtp." followed by your domain name (e.g. smtp.example.com)
- 9. Click the next button
- 10. Enter in
 - 1. User Name: Enter your full Network Solutions' Email Address
 - 2. Click the next button
 - 3. Enter in the account name
- 11. Click the next button
- 12. Click finish if all the information is correct
- 13. Click on tools menu and click account settings
- 14. Click on outgoing server and click edit
- 15. Change your outgoing server setting to 2525 or 587 if you are with Verizon you should change your port to 587
- 16. Click ok then ok again
- 17. Click on get mail and enter in your password to finish configuring your email account

Windows Live Mail

This tutorial will take you through the step by step process of setting up your Network Solutions email with Windows Live Mail for windows 7. If you would like to see a video step by step click <u>here.</u>

- 1. With Windows live mail open click the add email account link
- 2. Enter the following information:
- 3. Email Address: Enter your full mail address (e.g., john@example.com).
- 4. Password: Enter your password.
- 5. Your Name: Enter your name as you would like it to appear in the "From" field of your outgoing messages.
- 6. Click the check mark box that says Manually configure server settings
- 7. For your server information enter:
 - 1. For your Incoming mail server (POP3): type "mail" followed by your domain name (e.g. mail.example.com)
 - 2. For your Outgoing mail server (SMTP): type "smtp." followed by your domain name (e.g. smtp.example.com)
- 8. For your Login ID: enter your full Network Solutions' Email Address.
- 9. Click on the check mark box for "Outgoing Server Requires Authentication"
- 10. Change your outgoing server setting to 2525 or 587 if you are with Verizon you should change your port to 587
- 11. Click next then finish to complete your email setup

Microsoft Outlook® Express

This tutorial will take you through the step by step process of setting up your Network Solutions email with Outlook Express. If you would like to see a video step by step click <u>here.</u>

- 1. From the Tools menu, choose "Accounts."
- 2. Click the "Add" button.
- 3. From the Add menu, click "Mail".
- 4. In the text box labeled Display Name, type your name and click "Next".
- 5. In the Email Address box, type your full email address (e.g., john@example.com).
- 6. Select "POP3" to answer the question "My incoming mail server is a..."
- 7. Type "mail." followed by your domain name (e.g. mail.example.com) in the Incoming Mail (POP3, IMAP, or HTTP) Server box.
- 8. Type "smtp." followed by your domain name (e.g. smtp.example.com) in the Outgoing Mail (SMTP) Server box.
- 9. Click "Next"
- 10. In the Account Name box, type your full email address (e.g., john@example.com).
- 11. In the Password box, type your password.
- 12. If you want Outlook® Express to remember your password, check the "Remember password" box.
- 13. Do not check the "Log on using secure password" box.
- 14. Click "Next"
- 15. Click "Finish"
- 16. Select the Network Solutions' Mail account (e.g. mail.example.com) and click "Properties."
- 17. Select the "Servers" tab. Check the box next to "My Server Requires Authentication."
- 18. Click on the advanced tab and Change your outgoing server setting to 2525 or 587 if you are with Verizon you should change your port to 587
- 19. Click ok then close to finish your email set up